



Skagit Senior Nutrition RFP Question and Answer Summary 2/20/2026

Written Questions and NWRC Responses:

1. Is there any possibility of extending the RFP end date?
 - a. No, the RFP will close on March 4th, 2026 and proposals must be submitted electronically to NWRCContracts@dshs.wa.gov by 5 pm on Wednesday, March 4th, 2026.

2. Would you consider a phased implementation with a new provider, possibly focusing on Home Delivered meals and later phasing in congregate?
 - a. Yes, we hope to encourage proposals that offer creative solutions to provide both Congregate and Home-Delivered Senior Nutrition Services in Skagit County during the July 1st – December 31st 2026 contract period.

Summary of 2/17/2026 Proposer’s Conference:

- No attendees joined
 - Agenda provided below for reference

AGENDA ITEMS

- 10:00 – 10:10 AM** Introductions and Welcome, Mark Detrick (NWRC)
- 10:10 – 10:45 AM** RFP Process Overview
Timeline Review:

RFP Issue Date	2/4/2026
Question and Answer (Q&A) Period	2/4/2026 – 2/13/2026



Proposers Q&A Conference – via TEAMS	2/17/2026
Q&A Summary posted on NWRC website	2/20/2026
RFP Closing Date	3/04/2026 (5 pm)
NWRC Staff Review for Completed Elements	3/05/2024 - 3/10/2026
Proposal Review and Evaluation	3/11/2026 – 3/20/2026
NWRC Board Review and Approval	3/23/2026 – 3/31/2026
Award Announcement	4/01/2026
Deadline for Appeal of Proposal(s) Not Awarded	5/01/2026
NWRC Board Appeal Hearing Date Set	By 45 days after appeal
NWRC Board Appeal Hearing	10 days after hearing date set
Contract Start Date	7/1/2026

10:45 – 11:00 AM

Attachments Review:

Required to complete and submit:

Attachment A – NWRC Intake

Attachment B – Required additional documentation

- Agency Organization Chart
- Current WA State Business License
- Copy of current Certificate of Insurance (COI), including Endorsement page for Additionally Insured
- Copy of most recent Financial Audit Report, less than 12 months old
- Copy of Agency's Grievance policy or statement
- Completed IRS W-9 Form [ATTACHMENT B-1]

- Completed Debarment & Lobbying Form [ATTACHMENT B-2]

Attachment C – Pre-Award Financial Risk Assessment

Attachment D – Budget Forms

Attachment E-1: Client & Service information – Congregate

Attachment E-2: Client & Service Info – Home-Delivered

11:00 – 11:45 AM Proposer Questions:

11:45 – 12:00 PM Concluding Remarks, reminders

- Q & A Answers and proposer’s meeting notes published 2/20/2026 at <https://www.nwrcwa.org/contact-with-us>
- Proposals must be submitted electronically to NWRCContracts@dshs.wa.gov by 5 pm on Wednesday, March 4th, 2026