

**RESOLUTION #22-03
NORTHWEST REGIONAL COUNCIL**

**A RESOLUTION TO INCREASE IMPREST BANK ACCOUNT BALANCE
FOR NORTHWEST REGIONAL COUNCIL**

WHEREAS, the Northwest Regional Council (NWRC), after discussion with Whatcom County and the State Auditor’s Office, has determined to increase its Imprest bank account from the current \$0 balance to a flat \$400,000 (the updated amount is to improve NWRC’s bi-monthly payroll workflow. Currently the County requires a 48-hour lead time to transfer funds to the NWRC Imprest bank account),

NOW, THEREFORE, BE IT RESOLVED that the Northwest Regional Council authorizes the Executive Director to increase the Imprest bank account balance to \$400,000. The Executive Director will establish policies and procedures to ensure appropriate approval processes, segregation of duties, and monthly account reconciliations.

Resolution #22-03 approved this 28th day of July, 2022 and approved by the following Northwest Regional Council members:

NORTHWEST REGIONAL COUNCIL:

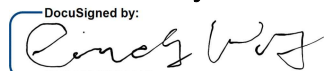
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Melanie Bacon
Island County Commissioner

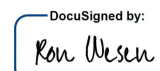
Jill Johnson, Chair
Island County Commissioner

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Jamie Stephens
San Juan County Council Member

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Cindy Wolf
San Juan County Council Member

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Peter Browning
Skagit County Commissioner

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Ron Wesen
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Satpal Sidhu
County Executive, Whatcom County

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Kathy Kershner
Whatcom County Council Member

ATTEST:

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Amanda McDade
Northwest Regional Council

Amanda McDade, Executive Director